



**Minutes of the 11th Annual General Meeting
Thursday, March 30, 2012 at 6:00 pm
Bowen Clubhouse Complex – Nanaimo BC**

Present: Jennifer Kemp, President
Janice McAllan, Treasurer
Kathy King, Director
Roger Lytton, Director

Absent: Laura Healy

Staff: Denise Robinson, Executive Director
Paulyne Robinson, Program Manager
Andrea Carpio, Bookkeeper

Also: 21 new members of Big Brothers Big Sisters of Central Vancouver Island -
- Including Board members and staff

(List of Attendees attached)

Call to Order: The President called the 11th Annual General Meeting of Big Brothers Big Sisters of Central Vancouver Island to order at 6:12 PM.

The President introduced the current members of the Board, the staff of BBBSCVI and several special guests.

Approval of the Agenda: There being no items to add to the agenda, it was moved that the agenda be adopted as proposed:

Moved: Jennifer, seconded by Roger - Approved

Approval of the Previous Minutes: Moved that the minutes of the 10th AGM (March 18th, 2010) be approved as tabled

Moved: Jennifer, seconded by Roger – Approved

Reports:

Executive Director and Board Chair Report (attached). They talked about the challenges and opportunities of the organization due to the recovery. They also highlighted the amazing accreditation from National (Big Brothers Big Sisters of Canada). They thanked the board, staff, volunteers, sponsors and partners who stayed and committed themselves to the mission and vision of the agency. They are grateful to the families and children they served and inspired by their encouraging stories.

- Accreditation completed
- Tali Campbell – Little Brother awarded the CIBC scholarship



Program Manager Report (attached). We served 109 children in our community in 2011. In Community Program - we served 32 children this year which is the average. In-School Mentoring – we had 61 matches which is a drop for this year. Go Girls – two sessions, one at Brechin elementary School & one at Uplands Elementary School. Our little brother Tali was awarded the CIBC scholarship. Tim Hortons once again sponsored two of our little bothers last summer. We are looking forward to another successful year.

Treasurer’s Report. (Attached)

Steve Crompton, of Church Pickard, presented the Financial Statements of BBBS CVI for the year ended December 31st, 2011 as reviewed by Church Pickard. It was moved that the Financial Statements be accepted as presented.

Moved by Kathy King, seconded by Roger Lytton - Approved

Budget 2012 (attached). The Treasurer presented the 2012 budget as recommended by the Board. It was moved that the budget be accepted as presented.

Moved by Jennifer, seconded by Janice - Approved

Appointment of Church Pickard Chartered of Accountants as accountants
It was moved that Church Pickard, Chartered Accountants be appointed as accountants for this year.

Moved by Jennifer Kemp, seconded by Janice McAllan - Approved

Guest Speakers:

Facilitators Tiffany Beaton and Savannah Watts presented an overview of the Go Girls Program at Brechin School.

This program is open for grade 6 and 7 students. They shared how important it is for some young girls to have someone to talk to and share their feelings with someone they can trust.

Good Job – Tiffany & Savannah

Election of Directors - Jennifer surrendered the chair to Marjorie Driscoll, of Volunteer Nanaimo, for the election of the Executive and Directors of the Board of Directors:

Marjorie tabled the following nominations for the Executive and Board of Directors for BBBS CVI for 2012:

President	Jennifer Kemp (incumbent)
Treasurer	Janice McAllan (incumbent)
Director	Kathy King
Director	Roger Lytton
Director	Laura Healey - Proxy



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Marjorie proposed that the nominations be considered as a slate, rather than individually.

Moved by Tiffany, seconded by Savannah - Approved

There were no nominations from the floor

Moved that the Executive and Board of Directors for BBBS of CVI be accepted as tabled.

Moved by Rita Bulger, seconded by Carolyne Rickett - Approved

New Business - No new business

The President reiterated her thanks to all who have supported Big Brothers Big Sisters of CVI over the past year, and to those who came out to tonight's AGM.

The meeting was adjourned at 6:45 pm; there being no further business.

Minutes tabled:

Minutes approved:

Roger Lytton
Board of Director

Jennifer Kemp
President

Attachments:

1. List of 2012 AGM Attendees
2. President and Executive Director Report
3. Program Manager Report
4. Treasurer Report
5. Budget for 2013
6. 2012 Financial Statement prepared by Church Pickard as at December 31, 2012
7. BBBSCVI Sponsors, Partners, and Supporters for 2012

"The mentor pairs have engaged in such wonderful activities as cooking, sports, woodworking, games, reading and art projects, to name a few." School Counselor finance



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List of Attendees**

<u>Name</u>	<u>Affiliation</u>
Tiffany Beaton	Practicum Student
Rita Bulger	Community Partner
Andrea Carpio	(Staff) Bookkeeper
Steve Crampton	Church and Pickard
Angeline DeBruyns	Mentor
Marjorie Driscoll	Volunteer Nanaimo
Jennifer Fairweather	Member at large
Philip Gilliland	Mentor
Laura Healey	Board of Director
Jennifer Houlby	Community Member
Jennifer Kemp	Vice President
Kathy King	Board of Director
Roger Lytton	Board of Director
Craig MacDonald	Director of Marketing and Fund Development
Janice McAllen	Board of Director
Frank Quinn	Community Member
Kyle Radick	Mentor
Carolyn Rickett	Mother of Little Sister
Megan Rickett	Little Sister
Denise Robinson	(Staff) Executive Director
Paulyne Robinson	(Staff) Program Manager
Maureen Rumney	Community Member
Jerry Sauder	Member / Volunteer
Sarah Schmidt	Community Member
Ian Warwick	Treasurer
Savanna Watt	Mentor

“I feel honored to be part of these boys’ lives; I get to teach in such a way that they don’t know they’re learning, mainly by just having a good time.” In-school mentor - Tony



President and Executive Director Report

Submitted by Jennifer Kemp & Denise Robinson

The best way to describe 2012 is a year of innovation, diversity, and change. The focus and goal of the Board was to create new partnerships for our clothing collection and programs. These were achieved with Island Savings Credit Union, who has and will support the In-School Mentoring growth for three years.

The second goal was to create a structure for the Clothing Collection that would diversify our funding streams and generate more revenue. This was achieved by taking ownership of our own pick-ups, storage and finding a new buyer. By the end of October the agency had sold 30,000 pounds of clothes. This huge undertaking would not have been possible without community engagement such as volunteers, the use of Scott Parker's truck, the direction of the Clothing Committee and Director of Marketing and Fund Development.

Fundraising efforts were limited this year as a result of manpower, time and energy of staff and Board, focusing on developing a new strategy and system for the clothing collection. Bowl for Kids Sake was postponed to 2013 and the Big Give campaign was executed on a much smaller scale this year.

The Board of Directors' goal was to create a Board Recruitment strategy that would align with the future goals of the society. Potential Board members were hand selected with financial and/or business background that would guide us towards future goals, development of the clothing collection and diversifying our funding streams.

Staff struggled with the challenge of not having an Office Manager. The workload would not have been achieved without office volunteers and practicum students.



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Two of our Littles joined our team as a Committee Member and a Special Events Facilitator. Our Board and Staff were very pleased to have our Littles engaged at this capacity.

Serving more children in need of a mentor has always been our goal and will continue to be our vision and the driving force of this agency. Board, Staff and our volunteers are all passionate and believe in the value of mentoring. Recent research supports mentoring is widely seen as a solution to bullying. Our volunteers at Big Brothers Big Sisters are also seen as being effective at helping those who are being bullied.

Our agency would not be able to serve the children in our communities without our Partners, Sponsors and Event Volunteers. Together we can make a difference in the lives of children in our programs.

To our Mentors: you truly are the backbone of this organization and we thank you. Last year our troupe of volunteers contributed over 18,088 hours.

In closing we would also like to thank our families and Littles. The stories you share remind us all why we are here and remind all of us that **we can make a difference.**

To the Board and Staff, many thanks for your commitment and dedication. Your contribution to Big Brothers Big Sisters has been immeasurable.

Denise Robinson
Jennifer Kemp

"I have loved every year of mentoring, especially because I have been able to see the difference I am making. It is a fantastic program, and I think it is valuable not only for the mentees, but for the mentors as well, as they quickly realize that they are making a difference."

Ladysmith Teen mentor



Program Manager Report

Submitted by Paulyne Robinson

COMMUNITY

In 2012 the Community Program was down from 32 matches to 28 for the year. We have had less men volunteering in both programs. This past year we had a couple of matches close because the big brother had to move due to work. We have found many men work out of town now. The waitlist for boys has grown slightly again; not by very much but we have many boys who are in need of a big brother long-term.

This year we did not have as many events as usual; our partner the I.O.F. (Independent Order of Foresters) is no longer active. With the matches we had a Toonie Toss at the Clippers hockey game and a skating event at Christmas. Our goal is to have more community events for the matches in the next year.

We received Clippers Hockey tickets which the matches love to be given. We also received tickets for the Oldtimers Hockey game, monthly bowling passes, Nanaimo Chamber Orchestra.

We sent four girls to Tim Horton Camp in August. We initially had two applications; then Tim Horton called to inform us they had three applications that were not used by another agency. We gave one application to Duncan Big Brothers Big Sisters and sent two girls from Brechin School to camp. All four girls participated in Camp Day which was so much fun.

This Christmas, along with our office partners, Volunteer Nanaimo, we were able to give out five hampers to our families in 2012.



IN SCHOOL MENTORING

We had 66 matches in 2012. We have seen a small increase in teen mentors due to a close relationship with a Child and Youth worker from NDSS.

Caseworker continues to participate in the schools I.E.P. (Individual Education Plans) meetings with parents and schools. With the changes from the school district, it enables the schools to receive extra funding for their at-risk students when they have our agency as an outside community agency involved with their students. When the students are on our Community Program waitlist or matched in the ISM program, the school receives funds for extra E.A. time for the school. Caseworker attended these meetings in November and May.

We had very successful year-end parties at all the schools; the children and mentors seem to love saying good bye to their mentees in such a fun, positive way. The schools supply all the food and drinks; we have great partnerships with all of our schools.

GO GIRLS

We had a group at Fairview Community School, two in Brechin Elementary School and one in the Intermediate School in Cedar.

We had a Vancouver Island University practicum student, Stephanie Barkley; who has been an amazing help to all the staff. As our practicum student she is matched with four children in the ISM program and facilitates a Go Girls group in the Fall and Go Girls group in the Spring. She has been a wonderful help in the office also by taking on some reception duties on Wednesdays when she is in the office.



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We also received help in facilitating Go Girls groups at Fairview and Cedar schools, with the help from two practicum students from Sprott Shaw College.

The schools love to be able to offer the program to their students. In every school we have amazing turn out and participation. We continue to work on the group and change information to suit each group.

We served 116 children in our community in 2012; with the help from the VIU practicum students we were able to serve a few more children this past year over last year.

During the summer the board allowed me to take a leave of absence to donate a kidney to a friend of mine. I want to thank everyone in our wonderful organization who supported me and me to have the surgery stress free.

A big thank you goes out to Denise for holding down the fort while I was gone. She was doing her job and taking all the calls, inquiries and match monitoring for my job. She works tireless extra hours to keep our agency running, she is a big support to all the staff and board members. Denise you are the backbone of this agency.

I want to thank all our board members who put in many hours to keep our agency going. All of you are very supportive of your staff and we thank you very much for everything you do for us.

We have had a wonderful year, everything is looking very positive in our future and we are all very excited to see what 2013 has in store for us.

Paulyne Robinson

"The mentors from Ladysmith Secondary School have shown themselves to be positive role models. They take time out of their busy schedule and come to the elementary school regularly and prepared, and the younger students eagerly await the visits." School Counselor

Sponsors, Partners, Supporters and Volunteers for 2012

FOUNDATIONS AND GRANTS

Community Gaming Grant
Ministry of Housing and
Social Development



United Way



Island Savings Credit Union



Canadian Western Bank



“Hanging out with Liam is the bright spot of my week.” Big Brother Jason



Sponsors, Partners, Supporters and Volunteers for 2012

SPONSORS

United Way	Ivanhoe Cambridge Inc.
West Jet	Nanaimo Clippers
Island Savings Credit Unions	Nanaimo Raiders
Canadian Western Bank Nanaimo	Parksville Lioness Club
Canadian Western Bank Courtenay	Macon Welding
Avro Candy Warehouse	Nanaimo Honda
Best Buy	Orange Lily Lodge
Blair McKinnon Foundation	PI Granite Fabricators
Bold Knight Enterprises	Reed Family Chiropractic
Casino Nanaimo	Studio Kitchens & Design
Church Pickard	Telus Corporation
Clay Tree Society	The Light of Christ Church
Cob's Bread	Tides Canada Foundation - MEBC
Eco Wash 'n Shop	Tim Horton's - Bowen Road
Elite Image	Tim Horton's - Comox Road
Forzani Group Ltd.	Volunteer Nanaimo
Island Daily Deals	West Coast Daily Deals
Island Radio	Youth Sticking Together

"I first got involved with the program as a way of giving back to my community, but what I didn't realize is how much the program has given me in term of personal growth."

In-school Mentor - Risa



Sponsors, Partners, Supporters and Volunteers for 2012

PARTNERS

Big Brothers Big Sisters of Cowichan Valley
Big Brothers Big Sisters of Victoria
Volunteer Nanaimo
Island Radio
Ladysmith Auxiliary Thrift Store
Nanaimo Hospice Shoppe
Nanaimo Hospice Thrift Shop
Island Savings Credit Union
Scott Parker
School District #68
School District #69
The Light of Christ Church
Clay Tree Society

INDIVIDUAL DONATIONS

Barry Sparkes
Stacy Wallington
Scott Parker

"I got to be part of the positive memories of these boys elementary school years, how cool is that." In-School Mentor – Tony



Sponsors, Partners, Supporters and Volunteers for 2012

IN SCHOOL MENTORS

Abigail Minami	Kayleigh Draper
Adrienne Cafariello	Kelt Blatchford-Duncan
Amie Adair	Kyle Raddick
Andrea Orantes	Lysanne Walters
Angeline DeBryns	Megan Gilson
Anya Gurr	Melanie Aplin
Barb Blott	Melissa Mrus
Brianne Shardlow	Morgan Reid
Candace Tubbs	Nathan Fong
Colin Payne	Nathan Stefani
Dennis Webb	Nikki McLellan
Evan Cronmiller	Pam Dickson
Glen Watts	Risa Convey
Greg Cornforth	Roger Lytton
Hahlay Buck	Sally Sanders
Hailey Fedoruk-Corless	Savanna Watts
Harjot Minhas	Simran Parmar
Ian Warbrick	Stephanie Barkley
Jaeda Drexage	Stephanie Reynolds
Jasmine Hodgins	Tiffany Beaton
Joe Forsyth	Tony Jeffs
Joe Sanders	Zach Mauriks
Kathy King	Zach Wright
Katie O'Toole	



Sponsors, Partners, Supporters and Volunteers for 2012

BIG BROTHERS / BIG SISTERS


Al Morrison	Matt Stephens
Andy Parker	Max German
Ben Freiteg	Patrick Louie
Bob Hall	Paula Sauve
Brianna Otto	Peter Booth
Carrie Landry	Ray Sabourin
Dan Hayward	Richard Hall
David Lobay	Rick Simpson
Dean Oliphant	Rochelle Carr
Erick Belanger	Ronna Kit
Hamead Rashead	Sandy Ribeyre
Jamie Doward	Teresa Demelo
Jason Wang	Tim Richards
Lorie Vickers	Ward Martin
Luc Sauve	

EVENTS VOLUNTEERS

Island Savings Staff	Carolyn Rickett
Woodgrove Mall Staff	Marjorie Driscoll
Barry Sparkes	Sam Campbell
Debbie Lupkoski	Megan Rickett

“In-School Mentoring Program provides “mentees” an opportunity to develop a relationship, an attachment with a positive role model.” Uplands School Principal

start
something
big



VOLUNTEER
PARTICIPATE
DONATE
250.756.2447
www.bigscvi.ca

“I’m so glad I decided to be an In-School Mentor!” Arnie – Mentor – Parksville



Board of Directors 2012

EXECUTIVE

President	Jennifer Kemp
Treasurer	Janice McAllan
Secretary	Ian Warbrick

DIRECTORS

Roger Lytton
Kathy King
Laura Healey
Don White
Teresa Demelo

STAFF 2012

Executive Director	Denise Robinson
Program Manager	Paulyne Robinson
Director of Marketing And Fund Development	Craig MacDonald
Bookkeeper	Dean Mapstone
Summer Student	Tali Campbell

Thank you for making 2012 a huge success!

“Big Brothers Big Sisters School Mentor Program provides a valuable and powerful service to at-risk youth in our community.” Fairview Principal