

Ted Rogers Scholarship Program

Objective and Program Overview

The purpose of the scholarship is to encourage and support students involved in a mentoring program with Big Brothers Big Sisters of Canada (BBBSC) agencies, who are entering their first year of post-secondary education.

A. Number, Value and Duration of the Scholarships

In 2018, 20 scholarships will be offered. Each scholarship will fund \$2,500 per year in postsecondary tuition and compulsory fees, on a renewable basis for up to two years (College) and up to four years (University).

B. Eligibility

An eligible applicant must be:

- a Canadian citizen or permanent resident
- entering into full time studies in a first bachelor degree or first diploma program at a Canadian university or college.
- Be registered as a current mentor or mentee in any one of the following nationally recognized mentoring programs with a member agency of Big Brothers Big Sisters of Canada:
 - Big Brothers
 - Big Sisters
 - In School Mentoring
 - Conversation Club
- Youth with recently closed files (within one year) may be considered; please contact rogers.scholarships@bigbrothersbigsisters.ca prior to submission.

Eligible post-secondary institutions:

- Canadian educational institutions which have recognized provincial degree/diploma-granting powers, or their affiliates (e.g. universities, colleges/CEGEPs – technical diploma);

C. Field of Study

- There are no restrictions on the program of study or discipline.
- Program must be of a minimum of 2 years in duration.
- University preparatory programs in any jurisdiction are not eligible (e.g. CEGEPs – pre-university diploma).

D. Conditions / Restrictions

- Students who will commence their post-secondary studies in January are eligible.
- Students may have taken time off between graduation from high school or CEGEP (Province of Quebec) and commencement of their university or college studies; however, during this period students must not have undertaken any post-secondary courses.
- Students who have previously held a Ted Rogers Scholarship are not eligible to apply.
- Children of employees/board members of Big Brothers Big Sisters member agencies, Big Brothers Big Sisters of Canada are not eligible to apply.

E. Administration

Scholarship Partners Canada, a division of Universities Canada, administers the scholarship program on behalf of Rogers Communications. Universities Canada's mandate is to facilitate the development of public policy on higher education and to encourage cooperation among universities and governments, industry, communities, and institutions in other countries. Universities Canada is associated with leading firms in nearly every sector of the economy through its provision of scholarship services and management of more than 130 different scholarships programs on behalf of corporations, government agencies and private foundations throughout North America. For additional information, please visit www.univcan.ca.

Rogers Communications retains the right to change and/or end the sponsorship of the scholarship plan without notice.

F. Selection of Scholarship Recipients

The **Ted Rogers Scholarship Program Selection Committee** will select a minimum of 20 scholarship winners. The Selection Committee consists of representatives selected by BBBS Executive Staff Team. All decisions are final.

Evaluation criteria:

- Community Involvement and Extra-Curricular Activities (i.e. volunteer activities with charities or community organizations, involvement in sports or clubs)
- Demonstrated Leadership Qualities
- Individual Needs and Aspirations (i.e. part-time jobs, and/or family responsibilities)
- Reference Letters (ensure at least one reference letter is from Agency Caseworker or ED and includes the specific BBBS program that the mentor/mentee is involved in)
- Preference will be given to applicants under the age of 24, as of the application deadline.

G. Successful Applicants

Successful applicants will receive confirmation of their scholarship in May. Recipients will be required to complete the online scholarship acceptance process and forward a proof of registration from the educational institution they will be attending. It is the responsibility of the recipient to keep Universities Canada informed of any changes to their contact information through the online portal.

Successful applicants should expect that their name and photograph may be used in promoting the scholarship or Rogers Communications' educational initiatives.

Responsibilities of Scholarship Recipients

While in post-secondary school recipients must:

- Attend school full-time
- Remain in good disciplinary standing;
- Promptly return all correspondence requested by Universities Canada by the stated deadline. **Failure to meet renewal requirements as established by Universities Canada may put your scholarship at risk;**
- Advise Universities Canada of any changes in address and contact information;

H. Payment

- Scholarship payment(s) will only be issued upon completion of the scholarship acceptance process and review and acceptance of all required supporting documentation by Universities Canada.
- Universities Canada will forward payment of the scholarship to the educational institution on behalf of Rogers.
- It is the student's responsibility to ensure that payment of tuition fees is made within the defined time frame set by the educational institution regardless of the timing of the scholarship payment.
- Payment by the institution to the student will be made in accordance with the normal practice of the educational institution.

I. Application Process

1. Complete and submit application electronically to rogers.scholarships@bigbrothersbigsisters.ca with attached reference letter, by February 1, 2018
2. Save an electronic copy of your application answers / reference letter
3. All applicants will be notified of application status by February 23, 2018
4. Short-listed applicants will be required to re-submit application to Rogers portal for final review

J. Supporting Documents

As part of this application, a reference letter as described below is required. If this document is not received and accepted, your application will be considered incomplete and will not be evaluated.

Letter(s) of Reference

One letter of reference is required to support your application. We recommend the letter come from a BBBS agency staff member familiar with your volunteer, community involvement and/or extracurricular activities. All letters must be dated, typewritten on letterhead, signed with an original non-electronic signature and include the reference's contact information. If possible, the person writing the letter of reference should describe their relationship to the applicant in the letter. Reference letters must be written in the year of application.

To assist you in the preparation of this letter, please refer to the instructions for referees (page 4).

K. Contact

Big Brothers Big Sisters of Canada
Jackie Skinner, Business Support Coordinator
Telephone: 1-800-263-9133 or 905-639-0461 ext. 26 or Rogers.Scholarships@bigbrothersbigsisters.ca



Letters of Reference: Guidelines for Referees

Undergraduate Awards

You have been asked to write a letter of reference on behalf of a student applying for a scholarship administered through Scholarship Partners Canada. Writing a letter of reference takes time, and is greatly appreciated both by the applicant and by our selection committee.

To assist you in the preparation of this letter, please refer to the scholarship program guidelines and to the information below.

Volunteer/community service and extracurricular activities reference letters

If you are providing a reference letter related to volunteer/community service or extracurricular activities, please state the length of time and the capacity in which you know the applicant. Describe the applicant's role, their accomplishments and how their service has impacted the organization or community. In addition, please indicate if the applicant demonstrated exceptional leadership, extraordinary effort and ability to overcome adversity.

The letter should be given directly to the applicant so that it may be included with their application. Please ensure that the letter is typewritten on letterhead, is signed and includes your contact information. The applicant would appreciate a prompt response, in order to meet the application deadline.

Thank you very much for taking the time to support this applicant and contributing to a fair selection process.